GUIDE TO WEB OF SCIENCE (WoS)

Step 1 - 3: Accessing Web of Science
*(ikut macam JCR)*

1. Visit University of Malaya Library website at http://umlib.um.edu.my

2. Log in to Interaktif Portal with User ID/Library Barcode (E.g. X51234567)

3. Click on Databases List and search for Web of Science (arranged alphabetically)
Step 4 - 6: Searching Web of Science

4. The default setting in WoS is set at "All Databases"

5. Use the drop-down menu and change “All Databases” to "Web of Science Core Collection"
6. Click "More Settings" and check(√) the following “Web of Science Core Collection: Citation Indexes” ONLY:

- Science Citation Index Expanded (SCI-EXPANDED)
- Social Sciences Citation Index (SSCI)
- Arts & Humanities Citation Index (A&HCI)

*as of now “Emerging Sources Citation Index (ESCI) is not considered ISI databases by Univ Malaya*
7. Search for all the publications to be included in the citation report using any search fields available in the drop-down menu (E.g. Topic, Title, Publication Name, etc)

8. To get a citation analysis report for the result of your search, click on ‘Create Citation Report’ at the upper right hand corner of the page:

9. If you have to conduct more than one search to gather all the publications, add the publications to marked list before you search for another (refer to guide on how to search for articles)
10. After you have finished searching for all the publications to be included in the citation report, click on ‘Marked List’ to view the list:

11. Scroll down and click, ‘Create Citation Report’ at the right hand side of the page:
12. To save this report, click the drop-down menu at ‘Save to Text File’ at the bottom of the page, choose ‘Save to Excel File’:
13. Choose number of records to save and Send

14. Save the file